

# UNIVERSITY OF ENGINEERING AND TECHNOLOGY TAXILA

## DEGREE REQUIREMENTS COMPLETION FORM

(To be submitted to Examinations Branch Through the Chairman)

Name and Father's Name of Student

Gender

Registration Number

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**Department:** \_\_\_\_\_

It is certified that I have completed all the requirements for the award of Bachelor's degree. It is thus requested that my academic record may be closed and I may be awarded final transcript and my degree may be processed when I apply for the degree on a separate form. I understand that I shall not be eligible for repetition of a subject in future.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

(Students will not write below this line)

**No.** \_\_\_\_\_

Dated: \_\_\_\_\_

Forwarded to the Controller of Examinations.

Chairman

No.: \_\_\_\_\_

Dated: \_\_\_\_\_

Controller of Examinations: \_\_\_\_\_ Administrative Officer (Examinations); \_\_\_\_\_

### **To be filled in by the Concerned Assistant in the Examination Branch.**

Credit Hours Completed: \_\_\_\_\_ (This figure must be in accordance with the approved credit hours per discipline but not less than 130 in any case)

Outstanding "F" grade: \_\_\_\_\_ (Yes/No)

Outstanding "W", "or", "I" grade: \_\_\_\_\_ (Yes/No)

Any outstanding subject: \_\_\_\_\_ (Yes/No)

Outstanding Dues: \_\_\_\_\_ (Yes/No)

Degree duration period exceeding Seven Years: (Yes/No); If Yes, whether extension granted: (Yes/No);

Eligible: \_\_\_\_\_ (Yes/No)

### **(Tick One)**

1. The above mentioned student is eligible for the award of Bachelor's degree and further entries into his academic record may be closed.
2. The student mentioned above is not eligible for the award of Bachelor's degree. He may complete all the requirements before applying again for the same.

Dated: \_\_\_\_\_

Signature & Name of the Assistant: \_\_\_\_\_

In case Serial (1) is ticked, the form shall be forwarded to Secrecy Section.

In case Serial (2) is ticked, the form shall be forwarded to the concerned department for information of the student and Chairman.

**Note:** A photocopy of the Matriculation Certificated must be attached by the applicant with this form.